

Cobb Hill Construction, Inc.

Meeting Notes

206 North State Street

Concord, NH 03301

The Canterbury Town Hall Addition

Phone: (603)224-8373 Fax (603)224-0375

Job # 40-002-03

Site phone: 783-0324 Fax:783-8967

Project Meeting

Date	Start	Finish	Meet Next	Time next	Location next	Prepared by
12/01/04	7PM	8:30	12/16/04	8AM	Town Hall	Claude Dupuis
12/02/04	8AM	9:30	Reviewed notes with EP MC KR TW Scott M and Jeoff M			

Purpose	Location	General Notes
Team meeting	Town Hall	
Attended By	Firm	Function
Mike Capone	MC	Canterbury Building Committee
Kent Ruesswick	KR	Canterbury Building Committee
Ted West	TW	Canterbury Building Committee
Charlie Cook	CC	Canterbury Building Committee
Gordan Jackson	GJ	Canterbury Building Committee
Bob Fife	BF	Canterbury Building Committee
Ken Jordan	KJ	Canterbury Building Committee
Cathy Menard	CM	Canterbury Building Committee
Beth Blair	BB	Canterbury Building Committee
Ginger Laplant	GL	Historical Society
Claude Dupuis	CD	Cobb Hill Construction

Meeting Summary		Old Business
Item		

- 11-11:2 CBC asked that we install smoke detection in addition / Hall. (3) smokes in addition (1) heat in kitchen
- (1) smoke in basement and (1) smoke in Hall. Celtic is pricing this and they can be wired after drywall.
 - 11/17 Pricing in progress **12/1 Fire detection by Celtic Electric is \$900 The consensus is that price seems high and CD to get pricing from Bob Drew and Robinson. CD suggested that we check with Accolade Electrical first as they are working at the Library. Price for adding electric base heat in kitchen is \$140.**

Note: Please respond to issues under new business within 2 working days with any issues.

Item	Assigned to	New Business
12-1:1		Schedule: Paint 98% complete, flooring complete, exterior complete. Cabinets due Friday
-		Electrical finish scheduled for next week.
12-1:2		Review metal rail detail at ramp and approve.
12-1:3		CBC asked if the existing front door can be keyed to match addition. Need to check.
12-1:4		Final inspections scheduled for the 8th and walkthrough the 9th. 12/3/04 Cabinet delay and requesting final walkthrough on the 13th (Same day as the Complex) please confirm.
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