

Cobb Hill Construction, Inc.

Meeting Notes

206 North State Street

Concord, NH 03301

The Canterbury Town Hall Addition

Phone: (603)224-8373 Fax (603)224-0375

Job # 40-002-03

Site phone: 783-0324 Fax:783-8967

Project Meeting

Date	Start	Finish	Meet Next	Time next	Location next	Prepared by
11/11/04	8AM	9:30	11/17/04	7PM	Town Hall	Claude Dupuis

Purpose	Location	General Notes
Team meeting	Town Hall	
Attended By	Firm	Function
Kent Ruesswick	KR	Canterbury Building Committee Chairman CBC
Ted West	TW	Canterbury Building Committee Canterbury Building Committee
Eric Palson	EP	Sheerr McCrystal Palson Principal 526-9309
Geoff Magoon	GM	Cobb Hill Construction Project superintendent for Town Hall Addition
Scott McFarland	SM	Cobb Hill Construction Project superintendent for Complex
Claude Dupuis	CD	Cobb Hill Construction Project manager

Meeting Summary

Item Old Business

- 10-28:8 Plans call for exterior paint to be oil based paint. CBC directed CHC to match existing paint type latex and color. 11-3 MC said he has enough paint to paint the exterior addition and would give us the paint to use. CD will get a credit from painting contractor. **11-11 Credit for primer and paint supplies by Town is: Labor -291.60 Paint: -228 = a credit of 519.60**
- 11-3:2 Discussed the possibility of repainting the interior of the Town Hall. Ceiling repaired and painted, walls and trim painted (keeping the traditional blue). Refinishing the floor. **11-11 Work will be done at a latter date by the building committee.**

Note: Please respond to issues under new business within 2 working days with any issues.

Item Assigned to New Business

- 11-11:1 Schedule: Electrical and plumbing roughs complete and inspected. Framing complete and inspected. Drywall starting this morning. Job completion is 12/2/04
- 11-11:2 CBC asked that we install smoke detection in addition / Hall. (3) smokes in addition (1) heat in kitchen (1) smoke in basement and (1) smoke in Hall. Celtic is pricing this and they can be wired after drywall.