

# Cobb Hill Construction, Inc.

# Meeting Notes

206 North State Street

Concord, NH 03301

## The Canterbury Municipal Complex

Phone: (603)224-8373 Fax (603)224-0375

Job # 40-002-03

Site phone: 783-0324 Fax:783-8967

### Project Meeting

Date	Start	Finish	Meet Next	Time next	Location next	Prepared by
10/20/04	7PM	9PM	10/28/04	8AM	Town Hall	Claude Dupuis

Purpose	Location	General Notes
Team meeting	Complex job trailer	
Attended By	Firm	Function
Mike Capone	MC	Canterbury Building Committee
Kent Ruesswick	KR	Canterbury Building Committee
Ted West	TW	Canterbury Building Committee
Charlie Cook	CC	Canterbury Building Committee
Gordan Jackson	GJ	Canterbury Building Committee
Ken Jordan	KJ	Canterbury Building Committee
Bob Fife	BF	Canterbury Building Committee
Jeremy Slayton	JS	Canterbury Building Committee
Cathy Menard	CM	Canterbury Building Committee
Ann Knute	AK	Canterbury Library Committee
Sue Holmes	SH	Canterbury Library Committee
Nancy Roy	NR	Canterbury Library Committee
Kelly Gale	KG	Sheerr McCrystal Palson
Claude Dupuis	CD	Cobb Hill Construction

Item	Meeting Summary	Old Business
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- 8-18:2 Discussed additional engineering cost due to Star loads and wrong bolt size and location. One invoice by Steffensen may already be paid and a second (final) invoice dated 8/13 sent. Discussed back charge to Construx through CHC contract. Not discussed at meeting - It would be better if the Town were to bill Construx directly. Inv. #40160 dated 15/04 \$2876.20 and Inv. #40170 dated 8/13 \$2234 for a total of \$5110.20. 8-25 It appears that the only way to recoup these charges is to back charge Construx and Andrews Construction. 9-2 No change. Waiting on info from Construx. 9-9 Still no change. 9-15 Still no change **9/23 No change**  
**10-20 Back charge draft complete. Draft reviewed. No questions.**

**Note: Please respond to issues under new business within 2 working days with any issues.**

Item	Assigned to	New Business
10-20:1		Schedule: Loam screening stopped due to rain. Gravel and crush progressing well with paving scheduled for end of next week. Job trailer will be removed next Tuesday and relocated to the town center and placed where the dumpster is now. KR suggested that we could power the trailer from the Town Hall - good idea.
10-20:2		CD asked that Dale contact Lily Pond to install interinal wiring ASAP.