

# Cobb Hill Construction, Inc.

# Meeting Notes

206 North State Street

Concord, NH 03301

## The Canterbury Municipal Complex

Phone: (603)224-8373 Fax (603)224-0375

Job # 40-002-03

Site phone: 783-0324 Fax:783-8967

### Project Meeting

Date	Start	Finish	Meet Next	Time next	Location next	Prepared by
10/14/04	8AM	10AM	10/20/04	7PM	Town Hall	Claude Dupuis

Purpose	Location	General Notes
Team meeting	Complex job trailer	
Attended By	Firm	Function
Ted West	TW	Canterbury Building Committee CBC
Ken Jordan	KJ	Canterbury Building Committee CBC
Kelly Gale	KG	Sheerr McCrystal Palson Project Designer Fax 526-9309
Geoff Magoon	GM	Cobb Hill Construction Project superintendent for Town Hall Addition
Scott McFarland	SM	Cobb Hill Construction Project superintendent for Complex
Claude Dupuis	CD	Cobb Hill Construction Project manager

### Meeting Summary

#### Item Old Business

- 8-18:2 Discussed additional engineering cost due to Star loads and wrong bolt size and location. One invoice by Steffensen may already be paid and a second (final) invoice dated 8/13 sent. Discussed back charge to Construx through CHC contract. Not discussed at meeting - It would be better if the Town were to bill Construx directly. Inv. #40160 dated 15/04 \$2876.20 and Inv. #40170 dated 8/13 \$2234 for a total of \$5110.20. 8-25 It appears that the only way to recoup these charges is to back charge Construx and Andrews Construction. 9-2 No change. Waiting on info from Construx. 9-9 Still no change. 9-15 Still no change **9/23 No change**

**Note: Please respond to issues under new business within 2 working days with any issues.**

#### Item Assigned to New Business

- 10-14:1 Schedule: Loam screening started with gravel scheduled for next week. Building will be secure Monday  
 - Propane is on and HVAC start-up scheduled for tomorrow. Drywall approx. one week behind schedule  
 - but mid December still looks achievable. Exterior lights working as well as lights in both garages with some lighting in office area.