

Cobb Hill Construction, Inc.

Meeting Notes

206 North State Street

Concord, NH 03301

The Canterbury Municipal Complex

Phone: (603)224-8373 Fax (603)224-0375

Job # 40-002-03

Site phone: 783-0324 Fax:783-8967

Project Meeting

Date	Start	Finish	Meet Next	Time next	Location next	Prepared by
08/25/04	7:00PM	9:00PM	09/02/04	8:00	Complex site job trailer	Claude Dupuis

Purpose	Location	General Notes
Team meeting	Town Hall	
Attended By	Firm	Function
Kent Ruesswick	KR	Canterbury Building Committee Chairman CBC 375-6474
Ted West	TW	Canterbury Building Committee CBC
Charlie Cook	CC	Canterbury Building Committee CBC
Gordan Jackson	GJ	Canterbury Building Committee CBC
Bob Fife	BF	Canterbury Building Committee CBC
Jeremy Slayton	JS	Canterbury Building Committee CBC
Mike Capone	MC	Canterbury Building Committee Town Selectman
Ken Jordan	KJ	Canterbury Building Committee CBC
Claudia Leidinger	CL	Canterbury Library Committee CLC
Sue LeClair	SL	Canterbury Library Committee CLC
Chuck Sanborn	CS	Canterbury Library Committee CLC
John Bouton	JB	Canterbury Library Committee CLC
Kelly Gale	KG	Sheerr McCrystal Palson Project Designer 526-9309
Claude Dupuis	CD	Cobb Hill Construction Project manager

Meeting Summary

Old Business

- 8-5:4 DC asked that CHC price installing concrete sono tube and light for flag pole. Concrete would be slightly below grade so that it could be covered with loam. 8-12 Price for concrete installed is \$445 and still waiting on electrical pricing. 8-18 Cost for electrical including the specified ground light at 700 is \$1200. Flood lights could be used for a lot less money. **8-25 CHC instructed to not make changes unless directed by selectman or committee chairman.**
- 8-12:1 CD presented Complex GMP documents for review / approval. KR will hand documents to Selectmen at next week's meeting. 8-18 Briefly discuss GMP documents. MC will take with him for review and will call with comments / questions. **8-25 briefly reviewed documents with MC & KR. MC will review with selectman.**
- 8-18:2 Discussed additional engineering cost due to Star loads and wrong bolt size and location. One invoice by Steffensen may already be paid and a second (final) invoice dated 8/13 sent. Discussed back charge to Construx through CHC contract. Not discussed at meeting - It would be better if the Town were to bill Construx directly. Inv. #40160 dated 15/04 \$2876.20 and Inv. #40170 dated 8/13 \$2234 for a total of \$5110.20. **8-25 It appears that the only way to recoupe these charges is to back charge Construx and Andrews Construction.**

Note: Please respond to issues under new business within 2 working days with any issues.

Item	Assigned to	New Business
8-25:1		<p>Library meeting: All proposed cost saving options approved (see cost esti dated 2/20/04) with the exception of the following:</p> <ul style="list-style-type: none"> 1 Wood infills in place of brick: Hold for now 2 109 counter to stay 3 Windows: All new <p>CLC concerned about deleting radiant heating in 108/109 areas. HVAC is currently being re-designed using gas fired air handling units. Same gas supply could be used for fireplace.</p> <p>Delete recess floor at 109</p> <p>TW suggested relocating door 102A to adjacent wall allowing for storage area at left.</p> <p>Rear wall at covered porch between buildings to be deleted</p> <p>Exterior slabs to be insulated in place of frost walls.</p> <p>Price removing paint from exterior brick west elevation.</p> <p>Possibly can reuse existing children's storage bins at 109 with more added.</p> <p>CLC approved wall detail at west elevation per SK provided by Kelly. Cap at interior shelf to be wood.</p> <p>Reception counter re-design approved per SK provided by KG.</p>
8-25:2		<p>Air drops in Fire Garage discussed. Quick connect will be mounted to sloped ceiling to line up with cord reel drops. Next day directed by Dale that air drops would be column mounted 14' O.F.F. and a chain would be provided along side the cord reel drop from which to attached owner provided air hose.</p>
8-25:3		<p>Discussed job schedule dated 8/2/04 with a completion date of 12/16/04.</p>
8-25:4		<p>Reviewed weather vane options provided by Gordan who is to donate the weather vane.</p>