

# Cobb Hill Construction, Inc.

# Meeting Notes

206 North State Street

Concord, NH 03301

## The Canterbury Municipal Complex

Phone: (603)224-8373 Fax (603)224-0375

Job # 40-002-03

Site phone: 783-0324 Fax:783-8967

### Project Meeting

Date	Start	Finish	Meet Next	Time next	Location next	Prepared by
08/05/04	8:00	10:30	08/12/04	<b>8:00</b>	Complex site job trailer	Claude Dupuis

Purpose	Location	General Notes
Team meeting	Complex site job trailer	
Attended By	Firm	Function
Kent Ruesswick	KR	Canterbury Building Committee Chairman CBC 375-6474
Dale Caswell	DC	Canterbury Fire Dept Fire Chief
Kelly Gale	KG	Sheerr McCrystal Palson Project Designer 526-9309
Jerry Kingwill	JK	Cobb Hill Construction Operations VP
Scott McFarland	SM	Cobb Hill Construction Project superintendent
Claude Dupuis	CD	Cobb Hill Construction Project manager

### Meeting Summary

#### Item Old Business

- 6-23:4 Team to meet on Library budget in two weeks, July 7th at 7PM 7-1 Still planning to meet. Goal will be to pickup where we left off with budget and value engineering.
- 7-7 Budget savings discussed. CD to make copies of estimate for the committee to pickup at the job trailer for review prior to next weeks meeting. MC mentioned that there was \$145K set aside for the Library and no one knew whether or not if is included in the budget we are working from. MC to check. Also see additional notes by KG dated 7/8 (email) 7-14 No action taken.
  - KR to arrange CD to meet with the Library committee to review proposed cuts prior to next Wednesdays meeting. 7-21 Library committee members was a NO SHOW. No action taken.
  - EP informs that mech re-engineering cost would be approx. \$5400 **7-29 Meeting scheduled for 7-28 canceled. No action a taken. Rescheduled date is Aug 11th.**
- 7-29:4 Requested pull station by DC will cost approx. 400. Hold for now. \$ from FD budget?
- **8-5 DC said he would pay for the pull with his budget. DC to write a check to the Town of Canterbury and GMP budget will be increased by \$400.**

**Note: Please respond to issues under new business within 2 working days with any issues.**

#### Item Assigned to New Business

- 8-5:1 CD distributed esti dated 8/4/04, budget summary dated 8/4/04 and schedule of values dated 8/4/04 for discussion. Budget overage is currently -4925. The GMP for Complex only will be 1,656,247.20 GMP documents approved. CHC will prepare GMP documents for Thursday morning 8/12/04.
- 8-5:2 Discussed job schedule dated 8/2/04 with a completion date of 12/16/04.

Item	Assigned to	New Business Cont.
8-5:3 -		Discussed and approved relocating fire garage heater from column line X to W. Also reviewed and approved relocating 4" intake wall caps from over lights to center line of columns or in line with heater where appropriate.
8-5:4 -		DC asked that CHC price installing concrete sono tube and light for flag pole. Concrete would be slightly below grade so that it could be covered with loam.
8-5:5		DC asked that CHC price supplying and installing (4) "Star" windows in fire garage west wall.
8-5:6		CHC asked to provide pricing for evidence and gun lockers. Gun locker would be surface mounted.
8-5:7		DC agreed that he was providing the Knox box.
8-5:8		KG asked for a copy of gable truss resubmittal as SMP will be providing the Town with record copies.
8-5:9 -		Hawes indicated that in the budget value engineering the air and water drops in the FG were down to two. DC said no way and that the trucks need to remain plugged in all the times. CD to check with Hawes. DC requested adding two drops in FG and temper water spigot at exterior of door 139A.
8-5:10		Reception outlets on plans are above counter - change to below counter and add grommets in counter.
8-5:11 -		Due to multiple cross bracing in the attic trusses CHC/SMP proposed an alternate plan at the sally port rating separations. Wall between sally port and office area would remain the same, there would be two layers of 5/8 fire rated drywall at the sally port ceiling and the attic wall would serve as a smoke barrier located approx. 8'8" west of the 2 hr wall. DC approved.
8-5:12 -		KR asked when we might start construction at the town hall addition. KR also mentioned that the town may require abatement and to check GZA report. Jim would like to be kept informed.
8-5:13 -		CD asked whether or not a concrete pad is needed for the fuel cell that is to be relocated. No one is sure and that we need to check existing location to see what is there.
8-5:14 -		Sign allowance is \$500 and probably will not be enough for the exterior building "Canterbury" sign. CHC to provide backer board per plans using MDO plywood. Letters by others.
8-5:15		DC asked that the porch gable windows remain unlocked for future access.
8-5:16 -		Reviewed trim at overhead doors (jambs). Trim head screws used - should they be filled in ? Kent suggested that screw holes remain unfilled.
8-5:17		DC requested that an additional light switch be added in the meeting room at door 103B.
8-5:18 -		JK suggested that the wall panels at bunk room north wall step down at door 124A. CBC agreed. (Later found out that wall panels are not long enough and that a trim block will have to be added at either side of door frame.)
8-5:19		CD pointed out the vented Hardiesoffit. Not intending to use strip vent. KG to check venting spec.
8-5:20 -		We are attaching hardieplank siding directly to ICF and have found out that every 4th or 5th course nailing area falls in the gap between ICF flanges. CBC/SMP agreed that in those areas the fasteners would have to be exposed.