

# Cobb Hill Construction, Inc.

# Meeting Notes

206 North State Street

Concord, NH 03301

## The Canterbury Elkins Public Library

Phone: (603)224-8373 Fax (603)224-0375

Job # 40-002-03

Site phone: 783-0324 Fax:783-8967

### Project Meeting

Date	Start	Finish	Meet Next	Time next	Location next	Prepared by
12/01/04	7PM	8:30	12/16/04	8AM	Town Hall	Claude Dupuis
12/02/04	8AM	9:30	Reviewed notes with EP MC KR TW Scott M and Jeff M			

Purpose	Location	General Notes
Team meeting	Town Hall	
Attended By	Firm	Function
Mike Capone	MC	Canterbury Building Committee
Kent Ruesswick	KR	Canterbury Building Committee
Ted West	TW	Canterbury Building Committee
Charlie Cook	CC	Canterbury Building Committee
Gordan Jackson	GJ	Canterbury Building Committee
Bob Fife	BF	Canterbury Building Committee
Ken Jordan	KJ	Canterbury Building Committee
Cathy Menard	CM	Canterbury Building Committee
Beth Blair	BB	Canterbury Building Committee
Ginger Laplant	GL	Historical Society
Claude Dupuis	CD	Cobb Hill Construction

### Meeting Summary

#### Item Old Business

- 9-15:5 GS to:
- 1) Complete septic requirements and have it changed on plans (not in budget)
  - 2) Relocate existing septic tank to green area in front of meeting rm (not in budget)
  - 3) Re-design drainage at east elevation to daylight at north end (May have budget implications)
  - 10-6 GS presented plans with above items identified. Discussed deleting drainage pipe at rear of building and creating a swale instead. These changes need to be clarified on the plans so that it can be Bid correctly. CHC will require the plans stamped - GS said he would stamp.
  - plans. 10-14 Propane tanks should be located on plans. Plans need to re-issued with proposed changes and probably will need to be done through SFC. Septic pump and equipment will need to be specified. Plans also need to be stamped by an Engineer.
  - 10-20 KR to check with Gary Spalding. MC provided a septic plan with the "D box" inverts needed to complete the new tank designs. CD to make copies and return org. to MC.
  - Plans need to be cleaned up with all changes and stamped. Changes to include: Forced main size, pump size, site contractor recommends a H-20 tank, will a state permit be required for installing new tank?. Site contractor warns that the vent pipe may stink-up the Town Center.

Item			<b>Old Business Cont.</b>
-			10-28 Original septic plan given to GS who will get info to SFC for redraw/final drawing.
-			11-3 No change. 11/11 Still no change. KR to contact Gary Spalding and see to it that info
-			is forwarded to Lynn at SFC. 11/17 CD Spoke with Lynn at SFC who has not yet received
-			revised plans from Gary Spalding. Lynn said she would work on them as soon as see got
-			them. Lynn has been instructed to forward plans back to GS who will stamp plans.
-			<b>12/3 Plans received from Gary Spalding/SFC. Plans not stamped and are incomplete.</b>

**Note: Please respond to issues under new business within 2 working days with any issues.**

Item	Assigned to	<b>New Business</b>
12-1:1		Schedule: Excavation completed and concrete work starts tomorrow. Asbestos abatement comp
12-1:2		Excavation uncovered the fact that there are no frost walls at either garage fronts. A&E notified and Steffensen has provided two SKs. At the FG we will build new walls per revised SK using a one sided form and infilling under slab with concrete. At the HG we will use the first SK with the slab cut back and a standard two sided form built. Committee approved. Extra cost TBD.
12-1:3		Walkthrough on 12/2