

CANTERBURY BUILDING NEEDS COMMITTEE (CBNC)
Minutes of the Meeting
July 7, 2004

Location: Town Hall

In Attendance:

Kent Ruesswick, CBNC Chairman
Michael Capone, Selectmen representative
Claude Dupuis, Cobb Hill Construction (CHC) Project Manager
Ted West
Gordon Jackson
Cathy Menard
Charlie Cook
Kelly Gale, Sheerr McCrystal Paulson Architecture
Ken Jordan
Bob Fife
Jeremy Slayton

Minutes:

The meeting was called to order at 7:05 pm. Claude gave an update on the municipal complex budget, noting that the overage (excess of estimated cost over budget) has been reduced from \$31,000 to \$13,000 primarily by allocating \$14,000 of site engineering costs to the Library. Site engineering costs for the entire town center project were captured in the municipal complex budget and were not previously allocated among the sites.

Claude noted that we have solid cost numbers for every section of the budget except for mechanical services (division 15). The major unknown is the labor and materials for the HVAC duct work. Claude and Kelly discussed the need for a line drawing so that Cobb Hill can obtain a firm number for mechanical.

Claude reported that we will receive a separate Guaranteed Maximum Price for the municipal complex from Cobb Hill.

Additional savings of \$13,000 will have to be found. One possible source of savings suggested by Claude is to make a \$5,000 reduction in the \$28,156 budget for trim and cabinets. Kent made a motion to find \$5,000 in savings in the budget for Cabinets and Storage (division 12), to be reviewed by Department Heads. Gordon amended the motion to add that the remaining savings needed of \$8,000 be made up in mechanical services (division 15). Seconded by Ted. So voted.

Discussion turned to the subject of four budgeted garage door openers for the new 16 foot doors. Kent made a motion that the garage door openers be split evenly between the highway and fire departments, allocating two to each department. Gordon amended the motion to add that an additional garage door opener be restored to the budget as a first priority if funds become available. Seconded by Ted. So voted.

Ken will draft a letter to the Historic District Commission explaining the Committee's decision on siding.

After discussion of the available colors for garage doors, it was decided to accept brown doors rather than go to the expense of painting the doors.

Claude reported on the difficulty of getting metal roofing for the core building and explained that architectural standing seam roof could be used instead. Kent noted that this change would be preferable and made a motion to use architectural standing seam roof. Seconded by Jeremy. So voted.

The next meeting time was set for July 14th at 7 pm to discuss the Library budget as revised on 2/20/04 and to find budget savings. The meeting was adjourned at 8:30 pm.

Meeting adjourned at 8:30 pm.