

CANTERBURY TOWN BUILDING NEEDS
COMMITTEE
Minutes of Meeting
March 12, 2003

TIME & PLACE:

Meeting March 12, 2003 at 7:00 p.m. at Sam Lake House.

ATTENDANCE:

Kent Ruesswick, Chairman

Beth Blair

Mike Capone – Selectmen representative

Charlie Cook

Bob Fife

Gordon Jackson

Ken Jordan

Billie Richert

Jeremy Slayton

Ted West

MINUTES:

The Chairman called the meeting to order at 7:00 p.m. Kent opened the meeting by sharing a letter received from a resident asking to reserve Town Hall for a wedding this October (indicating a need for having the building available for rental).

Kent then indicated that John (Bouton) had sent the revised speech that addresses some items Ken was going to discuss tonight and would like to edit. Kent said that there was not too much to do tonight; review what we are going to do Friday. Jeremy has some overheads.

Ken then distributed and reviewed the speech with the committee members. Ken stated that his read of this is very good and that 1) his speech wasn't needed; this is a long speech; and strong points should come from you (Kent).

Gordon – This is repetitive – in Town's Report and newsletter.

Jeremy – It is our one opportunity to reach everyone.

Ken reviewed John's speech and made editing recommendations. Ken then stated he will take detail and include in his speech. You (Kent) do opening and ending sections. Ken read these paragraphs Kent will do (present).

Kent – I should introduce everyone first.

Ken – At start or at end but at start would be good.

Kent – I'll introduce everyone at the beginning.

Ken – Is there a rostrum?

Kent – Will be in first row.

Mike – Will have four (4) mikes – might not need one for center; tested all four yesterday and they work.

Ken – Rostrum helps you look at people; delivery is important.

Kent then asked Charlie if one is in Town Hall and Charlie replied yes.

Kent – Ken will follow me; each person will come up to rostrum to speak.

Ken – Also, make your text bold and large with spacing; easier to read.

Gordon – Mann won't allow questions before completion.

Mike – The shorter the better.

Jeremy – Received overhead from Cathy. Kevin, I believe, is working on scripts and graphics. Are you helping him?

Billie – No, I have not heard from him this week.

Jeremy – I will have supporting overheads for talks.

Kent – Jeremy you will run this.

Jeremy – I talked with tech person and hooked up computer to overhead.

Jeremy then reviewed what he would do – show aerial views of town center and display these while speeches are being made.

Kent – I found out today I can borrow money at 4.25%.

Mike – But not \$2.5 million at 20 years. There's no margin.

Jeremy – Gordon you asked about _ change in interest rates and what does it mean.

Mike – It's a moving target with numbers; could be different in July.

Jeremy – This is our last chance as a group to hammer out what we are presenting.

Kent – Selectmen prepared to speak?

Mike – I'll probably handle it – see how it is going.

Beth – How many people did you talk with (during Tuesday's voting for town's officers).

Mike – 349 people voted.

Kent – Maybe 100 to 150.

Jeremy – Did support for project hold up?

Kent – People loved the flyer. Bob did you send your letter to the editor?

Bob – Yes.

Charlie – I sent mine in.

Mike then distributed selectmen's letter sent to the editor at the Monitor.

Ted – Before the meeting, we were briefly discussing what we saw at Boscawen. Important things we learned – get all numbers first; important difference between projects is that they had a renovation with lots of complications I feel we won't have. It was a very worthwhile meeting.

Beth – What numbers in what steps and then out to bid?

Ted – Plan was finished; sent out to bid; award contract to subcontractors.

Kent – One thing they did was to have someone, a clerk of the works, Bill Murphy, to oversee project for Boscawen. Not sure if he's getting paid.

Beth – Point person for town. Who's ours?

Kent – I thought Cobb Hill but I'm not sure.

Ted – Theirs (Boscawen) was not completely designed.

Beth – Would you want Cobb Hill to do it?

Gordon – He will need to come back to us if plans deviate.

Beth – We can meet every Wednesday if need to.

Gordon – More meetings than that.

Beth – Needs someone if we are asked (during Town Meeting).

Mike – Committee will continue during design.

Kent – Spend money for Clerk of the Works?

Gordon – Aren't you having Clerk of the Works making the decisions then?

Ted – That's not my opinion of what they will do; they will oversee.

Jeremy – Was Cobb Hill doing all the construction (at Boscawen)? Was he saying Cobb Hill wasn't following up?

Kent – I'm not sure.

Gordon – He was watching to see if work done properly.

Jeremy – This person was involved in town.

Beth – I'd volunteer if I knew about construction. We'll be involved with Sheer McCrystal Palson, right?

Kent – Yes.

Gordon – Fire department has had good input into plan; police department has had good input; highway department sorta lacking. This committee would be well served to know what a good highway department needs.

Kent – Could have Roy come on board.

Gordon – Two people were highway savvy on Tuesday.

Ken – You're right; First two departments have standards and are trained; Highway department a little different.

Beth – Eric has experience designing this structure.

Jeremy – Anyone working with Kevin on financial scripts?

Billie – No.

Mike then described balloting process to take place this Friday.

Kent – Should we mention land?

Mike – Tricky – no more land for town; we need to buy now.

Kent – I think you need to speak to that.

Mike – You refer to it; best use for the land.

Kent – Am I going to mention this?

Ken – In the part I took (of speech).

Kent – Introductions first, the property second.

Mike – Moderator brings up Article 4; then we can talk to that; keep simple.

Kent – Someone may say too much money.

Mike – We had two realtors look at property that said it's a good deal. Did you get any concrete numbers from Cobb Hill?

Kent – I gave Kevin a piece of paper with some numbers; general numbers; no specific numbers.

Mike – What's the alternative? Can't separate buildings from underlying concept. No way you'd have expansion capabilities; now way to expand; not just about the numbers.

Discussion of presentation/justifications ensued among the committee members.

Beth – Not just numbers; but keeping historical district historical. I spoke with Beth McClure.

Kent – Did you tell her there was another plan?

Beth – Yes, but we said it wouldn't work; it was ugly; did not work for everyone.

Mike – It's more than just the money.

Jeremy – On Tuesday someone said they wanted a smaller plan but if you split the plan, it doesn't work.

Mike – Said this doesn't touch the historical building, which is an objective.

Kent – Need a contest – what to do with the (old) library.

Mike – There were alternatives but they didn't work; have other departments explain how this meets their needs and alternatives don't work.

Jeremy – Someone asked about square footage and cost.

Billie then reviewed square footage and cost on spreadsheet.

Kent – Have information if someone asks.

Kent – Please be at the school auditorium at 6:00 p.m. this Friday.

Mike – Clear with library before putting things on wall.

Kent – There will be a table with handouts; may be an issue with babysitting – some people need – library had someone in classroom last year.

Kent – There will be a party next Wednesday at my house for committee members and spouses.

Jeremy – contribution for pizza?

The Chairman adjourned the meeting at 8:15 p.m.

NEXT MEETING:

7:00 p.m., Wednesday, March 26, 2003 at Town Hall.